For seniors interested in applying to a Historical Black College and University<sup>©</sup>

Seniors may complete the Common Black College Application (CBCA) for free. This application applies to all HBCU colleges.

Seniors must do the following:

1) Log onto <u>www.CommonBlackCollegeApp.com.</u> 2) Click on the Apply Now button on anyone of the slides. 3) At the bottom of the application enter the code **shelby** (**must be in lowercase letter**) just before they submit their application. Please note: -Fields with a red dot must be completed. -Students will get a "Duplicate Application" error message if they include an apostrophe in their name. -Students will receive an email Confirmation Letter instructing them on how to send their transcripts, test scores, recommendations and essay to the Member Institutions. (Here is a link to the Confirmation

Letter) <u>http://commonblackcollegeapp.com/wp-content/uploads/2015/09/confirmation\_letter\_2015.pdf</u> -Students will be able to track the progress of their application in our Student Center. (Log onto <u>www.CommonBlackCollegeApp.com</u> and click on CHECK APPLICATION STATUS.) Students will need the password and email address they used to complete the application to log into the Student Center.

Students will be able to complete the (CBCA) for free until September 30, 2016.